HUBCAP WALLINGFORD Volunteer Application EQUAL EMPLOYMENT OPPORTUNITY

HUBCAP will not, except if otherwise permitted or required by law, discriminate on the basis of race, color, religious creed, age, sex, marital status, sexual orientation, national origin, ancestry, present or past history of mental disorder, mental retardation, learning disability or physical disability or other protected status under State, Federal or Local Equal Opportunity Laws with respect to making hiring and like decisions or other terms and conditions of employment.

GENERAL INFORMATION

Please answer all questions and print legibly.

NAME							
	First	Middle		Last			
ADDRESS							
	Street		City	State	Zip		
PREVIOUS	nree years at current	t address)					
	Street		City	State	Zip		
SOCIAL SEC	CURITY #		TELEP	HONE #			
CELL PHON	NE #		EMAIL				
		D TO US					
							
Please list t	the time frames	you are available t	o volunteer				
from	to	Monday	fr	rom to		Thursday	
from	to	Tuesday	fr	rom to		Friday	
from	to	Wednesday	fr	om to		Saturday	
	ck off areas of i		11	1			
	٠.	s questions or direct		-			
	Greets guests and ts to Ex Director	l assist visitors provi	des informat	ion, forms and es	cort tour		
in the da		uling and coordination	ng meetings,	appointments an	d events an	d enters them	
N	/lakes address/fil	Maintai	Maintain Event Calendar				
P	Photocopying			Makes	Makes Reminder phone calls		
S	Sorts mail			Prepare	Prepares correspondence		
E	Bulk mailings	Room S	Room Set-up				
	Data entry	Mainte	Maintenance of office appearance				
F	iling						
(Other – Please no	ote:					

REFERENCES

Please list name, address and phone number. Do not include relatives or former supervisors. **Emergency Contact Information** Emergency Contact: Relation to Contact: Contact Home Phone: _____ Cell: ____ I certify that the information that we have provided on this application is true and accurate to the best of my knowledge. Signature of Applicant: ______ Date: _____

Photo ID Required and Submitted with Application:

Please Forward ID and Completed Application to: HUBCAP Wallingford; 128 Center Street; Wallingford, CT; 06492